

Checklist of procedures for those who moved within the city

As of 1st April, 2026

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
1	☐ Japanese Residents	Change of Address Notification	Driver's Licence etc. of the applicant ※ 1	Citizens' Service Div./ Each City Branch Office etc.
2	☐ Foreign Residents	Change of Address Notification	Residence Card or Special Permanent Resident Certificate	Notifications and Certificates Group TEL 0246(22)7447 Resident Register Group TEL 0246(22)7444
3	☐ Those with a My Number Card (individual number card)	Notification of Change of Matters Stated on Card Application for a Digital Certificate	My Number Card (individual number card) ◇need to enter PIN number	My Number Card Issuance Group TEL 0246(22)7026

Those enrolled in the National Health Insurance and the Medical Care System for Older Senior Citizens

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
4	☐ Everyone※	Change of Address on the National Health Insurance Eligibility Certificate / Eligibility Certificate for the Medical Care System for Older Senior Citizens	National Health Insurance Eligibility Certificate / Eligibility Certificate for the Medical Care System for Older Senior Citizens	National Health Insurance and Pension Div. (Citizens' Service Div. deals with some matters) / Each City Branch Office etc.
5	☐ Those with an Eligibility Certificate for a Ceiling Amount	Change of Address on the Eligibility Certificate for a Ceiling Amount	Eligibility Certificate for a Ceiling Amount etc.	Investigation and Payment Sec. TEL 0246(22)7456 Senior Citizens' Medical Benefits Sec. TEL 0246(22)7466

※・・・Documents that can be submitted at the Citizens' Service Div. of City Hall alongside submitting the Change of Address Notification

Those who have a child (children)

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
6	☐ Those receiving Child Allowance	Notification of Change of Address for Child Allowance		Citizens' Welfare Sec. in each City Branch Office / Each regional Health and Welfare Centre etc
7	☐ Those receiving Child - Rearing Allowance or Special Child - Rearing Allowance	Notification of Change of Address for Child - Rearing Allowance or Special Child - Rearing Allowance	Child - Rearing Allowance Certificate	Taira TEL 0246(22)7457(9,15,16) TEL 0246(22)1163(except the above) Onahama TEL 0246(54)2116(9,15,16) TEL 0246(54)2115(except the above))
8	☐ Those receiving the Medical Expense Subsidy for Infants or Toddlers, or Medical Expense Subsidy for Children	Change of Address on the Recipient Certificate	Recipient Certificate for the Medical Expense Subsidy for Infants or Toddlers or Recipient Certificate for the Medical Expense Subsidy for Children	Nakoso / Tabito TEL 0246(63)2117(9,15,16) TEL 0246(63)2116(except the above)) Joban / Tono TEL 0246(43)2116(9,15,16) TEL 0246(43)2115(except the above))
9	☐ Those with a child (children) in nursery school	Change of Address		Uchigo / Yoshima / Miwa TEL 0246(27)8690 Yotsukura / Hisanohama-Ohisa TEL 0246(32)2114 Ogawa / Kawamae TEL 0246(83)1329
10	☐ Those receiving the Medical Expense Subsidy for Single - Parent Families etc.	Change of Address on the Recipient Certificate	Recipient Certificate for the Medical Expense Subsidy for Single -Parent Families	
11	☐ Those with a child (children) in primary or junior high school	Receipt of the School Enrolment / Transfer Notification (for those who moved within the city)		Citizens' Service Div./ Each City Branch Office etc. TEL 0246(22)7447
12	☐ Those with a child (children) in kindergarten	Change of Address	Please contact the office directly.	Each Kindergarten
13	☐ Those receiving the Medical Expense Subsidy (Medical Care for Premature Babies / Medical Aid for Children with Disabilities / Treatment of Specific Paediatric Chronic Diseases)	Miscellaneous Applications etc.	Please consult the relevant division.	Children and Families Support Div., Maternal and Child Health Sec. (in the General Health and Welfare Centre) TEL 0246(27)8597
14	☐ Those receiving other services	Change of Address	Please consult the relevant division.	Citizens' Welfare Sec. in each City Branch Office / Each regional Health and Welfare Centre etc. ※Refer to the contact information above.

☆ Depending on the situation of the person, required documents might be different. Please consult the relevant division in advance.

※ 1 Driver's Licence etc.・・・A photo ID card issued by a public institution such or 2 types of non-photo ID such as a Health Insurance Eligibility Certificate. Please ask each section for details. →Continued on the reverse side.

Procedures for Welfare

		Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
		Those who have a disability			
15	☐	Those with a Physical Disability Certificate, Intellectual Disability Certificate or Mental Disability Welfare Certificate	Change of Address	Personal Certificates (Handbook)	Citizens' Welfare Sec. in each City Branch Office / Each regional Health and Welfare Centre etc. ※Refer to the contact information on the previous page
16	☐	Those with a Medical Expense Recipient Certificate	Change of Address	Personal Medical Expense Recipient Certificate	
17	☐	Those receiving other assistance	Please consult the relevant division.		
18	☐	Those with a Long-Term Care Insurance Insured Person Certificate	Change of Address on the Long-Term Care Insurance Insured Person Certificate	Long-Term Care Insurance Insured Person Certificate	Citizens' Service Div. / Each City Branch Office etc. Notifications and Certificates Group TEL 0246(22)7447
19	☐	Those with a Medical Expense Recipient Certificate for specified Intractable Diseases	Change of Address on the Medical Expense Recipient Certificate	Medical Expense Recipient Certificate / Residence Certificate etc.	Public Health Centre, Community Health Div., Health Advisory Sec. TEL 0246(27)8594

Other Procedures

		Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
20	☐	Those who have moved to another region of the city	Receipt of Rubbish Calendar	◇The calendar is divided into ten regions. ◇It is also available on the city's website.	Resource Recycling Promotion Div. / Each Branch Office etc. TEL 0246 (22) 7559
21	☐	Those who own a dog	Change of Dog Registration	Please check the Dog Tag Number before coming.	Public Health Centre / Each Branch Offices (except Yoshima) TEL 0246(27)8592
22	☐	Those who will start / stop using the water service	Start / Cancellation of Water Service	Please contact with the Customer Service Centre for Iwaki City Water Rates.	Customer Service Centre for Iwaki City Water Rates TEL 0246(22)9300
23	☐	Those using the City Cemetery (at Minami-shirado / Azumada)	Change of Address	Permit	Minami-shirado Cemetery: Living and Safety Div. TEL 0246(22)7446 Azumada Cemetery: Nakoso Branch Office, Citizens' Service Div., Health and Hygiene Sec. TEL 0246(63)2111

- ☆ Depending on the situation of the person, required documents might be different. Please consult the relevant division in advance.
- ☆ To have your mail forwarded to a new address, please inquire and submit your change of address to the nearest Post Office.