

Checklist of procedures for those who will move out of Iwaki city

As of 1st April, 2026

For those with a My Number Card, the moving-out notification can be submitted online via the My Number Portal using a smartphone or computer.
No visit to the city hall is required, so please take advantage of this convenient service!

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
1	Japanese Residents	Moving-Out Notification (Issuance of Moving-Out Certificate)	Driver's licence etc. of the applicant	Citizens' Service Div./ Each City Branch Office etc. Notifications and Certificates Group TEL 0246(22)7447 Resident Register Group TEL 0246(22)7444 My Number Card Issuance Group TEL 0246(22)7026
2	Foreign Residents	Moving-Out Notification (Issuance of Moving-Out Certificate)	Residence Card or Special Permanent Resident Certificate	
3	Those (including foreign residents) moving out of the city to evacuate due to the nuclear power plant disaster	Application for those moving to a specific address	Driver's licence etc. of the applicant ※1	
4	Those who have registered personal seals	Return of Personal Seal Registration Certificate	Personal Seal Registration Certificate	
5	Those who have a My Number Card (Individual Number Card) and are moving abroad	Return of a My Number Card	My Number Card (Individual Number Card) ◇need to enter PIN number	

Those enrolled in the National Health Insurance and the Medical Care System for Older Senior Citizens

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
6	Those enrolled in the National Health Insurance※	Return of a National Health Insurance Eligibility Certificate	National Health Insurance Eligibility Certificate etc.	National Health Insurance and Pension Div. (Citizens' Service Div. deals with some matters) / Each City Branch Office etc. Investigation and Payment Sec. TEL 0246(22)7456 Senior Citizens' Medical Benefits Sec. TEL 0246(22)7466
7	Those enrolled in the Medical Care System for Older Senior Citizens※	Return of an Eligibility Certificate for the Medical Care System for Older Senior Citizens / Receipt of a Certificate of Co-payment Category	Eligibility Certificate for the Medical Care System for Older Senior Citizens etc.	
8	Those with an Eligibility Certificate for a Ceiling Amount※	Return of an Eligibility Certificate for a Ceiling Amount	Eligibility Certificate for a Ceiling Amount	

※...Documents that can be submitted at the Citizens' Service Div. of City Hall alongside submitting the Moving-Out Notification. Please note that these certificates are no longer valid after the date of moving out.

Those who have a child (children)

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
9	Those receiving Child Allowance	Notification of Termination ※You need to reapply for eligibility in your new municipality.		Citizens' Welfare Div. in each Branch Office / Each regional Health and Welfare Centre etc. Taira TEL 0246(22)7457(13) TEL 0246(22)1163 (except the above) Onahama TEL 0246(54)2116(13) TEL 0246(54)2115(except the above)
10	Those receiving Child - Rearing Allowance or Special Child - Rearing Allowance	Notification of Change of Address	Child - Rearing Allowance Certificate	
11	Those receiving the Medical Expense Subsidy for Infants or Toddlers or the Medical Expense Subsidy for Children	Return of a Medical Expense Subsidy Certificate for Infants or Toddlers or a Medical Expense Subsidy Certificate for Children	Recipient Certificate for the Medical Expense Subsidy for Infants or Toddlers or Recipient Certificate for the Medical Expense Subsidy for Children	Nakoso / Tabito TEL 0246(63)2117(13) TEL 0246(63)2116(except the above) Joban / Tono TEL 0246(43)2116(13) TEL 0246(43)2115(except the above) Uchigo / Yoshima / Miwa TEL 0246(27)8690 Yotsukura / Hisanohama-Ohisa TEL 0246(32)2114 Ogawa / Kawamae TEL 0246(83)1329
12	Those receiving the Medical Expense Subsidy for Single - Parent Families	Return of a Medical Expense Subsidy Certificate for Single-Parent Families	Recipient Certificate for the Medical Expense Subsidy for Single-Parent Families	
13	Those receiving other services	Please consult the relevant division.		Citizens' Service Div./ Each City Branch Office etc. Notifications and Certificates Group TEL 0246(22)7447
14	Those who have a child (children) in primary or junior high school	Receipt of Notification for transferring to another school (for moving-out)		
15	Those who previously received a medical expense subsidy (Medical Care for Premature Babies / Medical Aid for Children with Disabilities / Treatment of Specific Paediatric Chronic Diseases)	Return of a Medical Care Recipient Certificate and Notification of Loss of Various Eligibility etc.	Medical Care Recipient Certificate	Children and Families Div., Maternal and Child Health Sec. (In the General Health and Welfare Centre) TEL 0246(27)8597

☆ Depending on the situation of the person, required documents might be different. Please consult the section in charge in advance.

※1 Driver's Licence etc.・A photo ID card issued by a public institution such or 2 types of non-photo ID such as a Health Insurance Eligibility Certificate. Please ask each section for details.

⇒Continued on the reverse side.

Procedures for Welfare

		Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
		Those with a Long-Term Care Insurance Insured Person Certificate			Citizens' Service Div./ Each City Branch Office / Citizens' Service Centre Notifications and Certificates Group TEL 0246(22)7447
16	☐	Everyone	Return of Long-Term Care Insurance Insured Person Certificate etc.	Long-Term Care Insurance Insured Person Certificate etc.	
17	☐	Those certified as requiring support or long-term care	Receipt of a Certificate of Eligibility		
		Those who have a disability			Citizens' Welfare Sec. in each City Branch Office / Each regional Health and Welfare Centre etc. ※Refer to the contact information on the previous page
18	☐	Those with a Physical Disability Certificate, Intellectual Disability Certificate or Mental Disability Certificate	Please notify your change of address in your new municipality.		
19	☐	Those with a Medical Expense Certificate	Please return the Medical Expense Recipient Certificate and complete the necessary procedures in your new municipality.		
20	☐	Those receiving other services	Please consult the relevant division.		
		Those with a Medical Expense Subsidy Recipient Certificate for Designated Intractable Disease			Public Health Centre, Community Health Div., Health Advisory Sec. TEL 0246(27)8594
21	☐	Those moving out of the prefecture	Return of Medical Expense Recipient Certificate after completing procedures in your new municipality.	Medical Expense Recipient Certificate	
22	☐	Those moving to municipalities within the prefecture	Please complete the address change procedure in your new municipality.		
23	☐	Those receiving other payments / certificates etc.	Please complete the procedure to change the registration information in your new municipality.		

Other Procedures

		Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
24	☐	Those stopping water service	Cancellation of Water Service	Please contact the Customer Service Centre for Iwaki City Water Rates	Customer Service Centre for Iwaki City Water Rates TEL 0246(22)9300
25	☐	Those who need to dispose of large pieces of rubbish.	Disposal of Large Rubbish	Please consult the relevant division.	Cleaning Administrative Office TEL 0246(56)7963
26	☐	Those who own a motorized bicycle with an engine displacement of 125cc or less or a small-sized special-purpose motor vehicle with a rated output of 1.0 kW or less	Notification of Vehicle Disposal	Number Plates / Certificate of Number Plate Issuance	Municipal Tax Div. / Each Tax Office etc. TEL 0246(22)7428
27	☐	Those who have received a Tax Notice for Fixed Asset Tax and City Planning Tax and wish to have future notices sent to an address other than their new address	Procedure for Change of Mailing Address for Tax Notices	Please consult the relevant division. (The notification form is available for download on the official Iwaki City website.)	Property Tax Div. / Each Tax Office etc. Depreciable Assets Sec. TEL 0246(22)7434 Land Sec. TEL 0246(22)7430,7431 Housing Sec. TEL 0246(22)7432,7433
28	☐	Those using the City Cemetery (at Minami-shirado / Azumada)	Change of Address / Assignment of a Proxy	Please consult the relevant division.	Minami-shirado Cemetery : Living and Safety Div. TEL 0246(22)7446 Azumada Cemetery: Nakoso Branch Office, Citizens' Service Div., Health and Hygiene Sec. TEL 0246(63)2111
29	☐	Those who have stable iodine tablets	Return of stable iodine tablets	Stable iodine tablets	Public Health Centre, General Affairs Div., Radiation Health Management Centre TEL 0246 (27) 8562
30	☐	Those who own a dog	Please complete the procedure for changing the dog's registration in your new municipality.	Iwaki City Dog Tag	

☆ Depending on the situation of the person, required documents might be different. Please consult the relevant division in advance.

☆ To have your mail forwarded to a new address, please inquire and submit your change of address to the nearest Post Office.