

Checklist of procedures for those who moved in from outside Iwaki city

As of 1st April, 2026

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
1	☐ Japanese Residents	Moving-In Notification	Driver's Licence etc. of the applicant ※1 / Moving-Out Certificate from the previous municipality.	Citizens' Service Div./ Each City Branch Office etc. Notifications and Certificates Group TEL 0246(22)7447 Resident Register Group TEL 0246(22)7444 My Number Card Issuance Group TEL 0246(22)7026
2	☐ Foreign Residents	Moving-In Notification	Moving - Out Certificate from the previous municipality/ Resident Card or Special Permanent Resident Certificate	
3	☐ Those who have a My Number Card (Individual Number Card) and completed the Continuous Moving-Out Procedure at the Previous Municipality	Moving-In Notification	My Number Card (individual number card) of those who completed the Continuous Moving-Out Procedure	
4	☐ Those with a My Number Card (individual number card)	Procedure for continued use / Notification of Change of Matters Stated on Card / Application for a Digital Certificate for Signatures	My Number Card (individual number card) ◇need to enter PIN number	
5	☐ Those who need to register a Personal Seal (for those applying by themselves)	Personal Seal Registration	Personal Seal to be registered / Driver's Licence etc.※2	
6	☐ Those (including foreign residents) who moved out of the city to evacuate due to the nuclear power plant disaster and also received the provision of information from the city	Notification of End of Evacuee Status	Driver's Licence etc. of the applicant ※1	

Those who were enrolled in the National Health Insurance and the Medical Care System for Older Senior Citizens

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
7	☐ Those who were enrolled in the National Health Insurance in the previous municipality.※	Enrolment in the National Health Insurance	Contact form for the status change of those who belong in the same specific household (only those who have it)	National Health Insurance and Pension Div. (Citizens' Service Div. deals with some matters) / Each City Branch Office etc.
8	☐ Those who were enrolled in the Medical Care System for Older Senior Citizens in the previous municipality.	Enrolment in the Medical Care System for Older Senior Citizens	Certificate of Co-payment Category / Certificate of eligibility (only those who have it)	Investigation and Payment Sec. TEL 0246(22)7456 Senior Citizens' Medical Benefits Sec. TEL 0246(22)7466

※...Documents that can be submitted at the Citizens' Service Div. of City Hall alongside submitting the Moving-In Notification

Those who have a child (children)

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
9	☐ Those who received Child Allowance in the previous municipality.	Application for Eligibility of Child Allowance	Please consult the service counter to carry out procedures as soon as possible	Citizens' Welfare Div. in each Branch Office / Each regional Health and Welfare Centre etc. Taira TEL 0246(22)7457(15,20~22) TEL 0246(22)7621(17) TEL 0246(22)1163(except the above) Onahama TEL 0246(54)2116(15,20~22) TEL 0246(54)2117(17) TEL 0246(54)2115(except the above) Nakoso / Tabito TEL 0246(63)2117(15,20~22) TEL 0246(63)2118(17) TEL 0246(63)2116(except the above) Joban / Tono TEL 0246(43)2116(15,20~22) TEL 0246(43)2118(17) TEL 0246(43)2115(except the above) Uchigo / Miwa / Yoshima TEL 0246(27)8690 Yotsukura / Hisanohama - Ohisa TEL 0246(32)2114 Ogawa / Kawamae TEL 0246(83)1329
10	☐ Those who received Child - Rearing Allowance or Special Child - Rearing Allowance in the previous municipality.	Notification of Change of Address		
11	☐ Those who have a preschool child, or a child who has not yet reached the 31st March after their 18th birthday (except those who have the National Health Insurance)	Registration of Eligibility for the Medical Expense Subsidy for Infants or Toddlers, or the Medical Expenses Subsidy for Children	Please consult the relevant division.	Citizens' Service Div./ Each City Branch Office etc. TEL 0246(22)7447
12	☐ Those who run Single - Parent Families (subject to income limits)	Registration of Eligibility for the Medical Expense Subsidy for Single-Parent Families		
13	☐ Those with a child (children) in primary or junior high school	Receipt of Notification for School Enrolment (for those who moved in from outside city)		Each kindergarten
14	☐ Those with a child (children) in kindergarten	Enrolment in Kindergarten	Please inquire directly.	
15	☐ Those with a child (children) in nursery school	Enrolment in Nursery School	Please consult the service counter to carry out procedures as soon as possible.	Each regional Health and Welfare Centre ※Refer to the contact information above
16	☐ Those who received other subsidies etc. in the previous municipality. (Vaccinations / Single - Parent Family Subsidy etc.)	Miscellaneous Applications etc.		
17	☐ Those who are pregnant or have children under 4 years old	Issuance of Maternity Health Checkup Coupons / Receipt of Health Checkup Questionnaires for Infants and Young Children	Mother and Child (Parent and child) Health Handbook Maternity Health Checkup Coupons issued by the Previous Municipality (pregnant women only)	Children and Families Div., Maternal and Child Health Sec. (in the General Health and Welfare Centre) TEL 0246(27)8597
18	☐ Those who received a medical expenses subsidy at the previous municipality. (Medical Care for Premature Babies / Medical Aid for Children with Disabilities / Treatment of Specific Paediatric Chronic Diseases)	Miscellaneous Applications etc.	Please consult the relevant division.	

☆ Depending on the situation of the person, required documents might be different. Please consult the relevant division in advance.

※1 Driver's licence etc.・・・A photo ID card issued by a public institution or 2 types of non-photo ID such as a Health Insurance Eligibility Certificate.
Please ask each section for details.

※2 Driver's licence etc.・・・A photo ID card issued by a public institution. Please ask each section for specific details.

⇒ Continued on the reverse side.

Procedures for Welfare

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
19	☐ Those certified as requiring support or long-term care under the Long-Term Care Insurance System in the previous municipality.	Application for Long-Term Care Accreditation	Certificate of Eligibility from the previous municipality. (Submission may be omitted when using a My Number Card.)	Citizens' Welfare Sec. in each City Branch Office / Each regional Health and Welfare Centre etc. ※Refer to the contact information on the previous page.
20	☐ Those who have a disability			
21	☐ Those with a Physical Disability Certificate, Intellectual Disability Certificate or Mental Disability Welfare Certificate	Please consult the relevant division.		
22	☐ Those with a Medical Expense Recipient Certificate	Please consult the relevant division.		
23	☐ Those who receive other subsidies etc.	Please consult the relevant division.		Public Health Centre, Community Health Div., Health Advisory Sec. TEL 0246(27)8594
24	☐ Those who received a Medical Expense Subsidy Recipient Certificate for Specified Intractable Disease from the previous municipality.			
25	☐ Those who moved to the city from outside the prefecture	Application for Certification of Eligibility for the Medical Expenses Subsidy for Specified Intractable Diseases	Please consult the relevant section.	
26	☐ Those who moved to the city from other cities, towns or villages within the prefecture	Change of Address of the Medical Expense Certificate	Medical Expense Recipient Certificate / Residence Certificate etc.	

Other Procedures

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
25	☐ Those who moved to the city	Receipt of Rubbish Collection Calendar	◇The calendar is divided into ten regions. ◇It is also available on the city's website.	Resource Recycling Promotion Div. / Each Branch Office etc. TEL 0246 (22) 7559
26	☐ Those starting water service	Issuance of various Health Check-Up Vouchers (coupons) for Adults	Please consult the relevant section.	Health Planning Div. TEL 0246(22)7448
27	☐ Those who own a dog	Start of Water Service	Please contact with the Customer Service Centre for Iwaki City Water Rates	Customer Service Centre for Iwaki City Water Rates TEL 0246(22)9300
28	☐ Those wishing to enroll in the Municipal Traffic Accident Mutual Aid Program Insurance	Change of Dog Registration	Dog Tag from the Previous Municipality	Public Health Centre / Each City Branch Office etc. (except Yoshima Branch Office) TEL 0246(27)8592
29	☐ Those who own a motorized bicycle with an engine displacement of 125cc or less or a small-sized special-purpose motor vehicle with a rated output of 1.0 kw or less.	Enrolment in the Municipal Mutual Aid Traffic Accident Insurance	500 yen per person	Living and Safety Div. / Each Branch Office etc.. TEL 0246(22)1152
30	☐ Those using the City Cemetery (at Minami-shirado / Azumada)	New Registration (for those who have completed the deregistration procedure in the Previous Municipality)	Certificate of Acceptance of Vehicle Deregistration Notification by the Previous Municipality	Citizens' Tax Division / Taxation Office etc. TEL 0246(22)7428
31	☐ Those who may have difficulty receiving stable iodine tablets in an emergency and wish to receive them in advance	New Registration (for those who have not completed the deregistration procedure in the Previous Municipality)	License Plate (Number Plates) issued by the Previous Municipality / Certificate of Number Plate Issuance	
32	☐ Those who have difficulty evacuating by themselves during disasters, and wish to register for the Evacuation Assistance Support Program	Change of Address	Permit	Minami-shirado Cemetery: Citizens' Affairs Div. TEL 0246(22)7446 Azumada Cemetery: Nakoso Branch Office, Citizens' Service Div., Health and Hygiene Sec. TEL 0246(63)2111
33	☐ Those who have difficulty evacuating by themselves during disasters, and wish to register for the Evacuation Assistance Support Program	Advance Distribution of stable iodine tablets	Document showing the address within the city / Identification (ID)	Public Health Centre, General Affairs Div., Radiation Health Management Centre TEL 0246 (22) 8562
34	☐ Those who have difficulty evacuating by themselves during disasters, and wish to register for the Evacuation Assistance Support Program	Application for those who require assistance when evacuating.	Please consult the relevant section.	Citizens' Welfare Sec. in each City Branch Office / Each regional Health and Welfare Centre etc. ※Refer to the contact information on the previous page.

☆ Depending on the situation of the person, required documents might be different. Please consult the relevant division in advance.

☆ To have your mail forwarded to a new address, please inquire and submit your change of address to the nearest Post Office.

※Iwaki International Association (IIA) provides multilingual information, Japanese classes, consultation services, etc. For foreign residents who have any concerns or problems, please feel free to come to the IIA, which is located in the Gender Equality and Intercultural Centre on the 1st floor of the Cultural Centre.

[Google Map]

保健所 The Public Health Centre
(いわき市総合保健福祉センター Iwaki City General Health and Welfare Centre)
〒973-8408
191 Yomogida, Takasaka-machi, Uchigo, Iwaki City, Fukushima Prefecture

