

Checklist of procedures for those who will move out of the city

As of 1st April, 2022

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
1	<input type="checkbox"/> Japanese Residents	Moving-Out Notification (Issuance of Moving-Out Certificate)	Driver's licence etc. of the applicant ※1	Citizens' Service Div./ Each City Branch Office etc. Notifications and Certificates Group TEL 0246(22)7447 Resident Register Group TEL 0246(22)7444
2	<input type="checkbox"/> Foreign Residents	Moving-Out Notification (Issuance of Moving-Out Certificate)	Residence Card or Special Permanent Resident Certificate	
3	<input type="checkbox"/> Those (including foreign residents) who will move out of the city to evacuate due to the nuclear power plant disaster	Application for those who move to the specific address	Driver's licence etc. of the applicant ※1	
4	<input type="checkbox"/> Those who have registered personal seals	Return of Personal Seal Registration Certificate	Personal Seal Registration Certificate	

Those who have National Health Insurance and Medical Care System for Elderly Aged 75 and older

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
5	<input type="checkbox"/> Those who have National Health Insurance※	Return of National Health Insurance Card	National Health Insurance Card	National Health Insurance and Pension Div. (Citizens' Service Div. deals with some matters) / Each City Branch Office etc.
6	<input type="checkbox"/> Those who are enrolled in the Medical Care System for the Elderly Aged 75 and Older※	Return of Medical Care System Card for the Elderly Aged 75 and Older / Issuance of Certificate of Co-payment Category	Medical Care System Card for the Elderly Aged 75 and Older / Personal Seal	Investigation and Payment Sec. TEL 0246(22)7456 Senior Citizens' Medical Benefits Sec. TEL 0246(22)7466
7	<input type="checkbox"/> Those who have an Eligibility Certificate for Ceiling-Amount Application etc.※	Return of Eligibility Certificate for Ceiling-Amount Application etc.	Eligibility Certificate for Ceiling-Amount Application etc.	

※...Documents that can be submitted at the Citizens' Service Div. of City Hall alongside submitting the Moving-Out Notification

Those who have a child (children)

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
8	<input type="checkbox"/> Those who have a child (children) in primary or junior high school	Receipt of Notification for transferring to another school (for moving-out)		Citizens' Service Div./ Each City Branch Office etc. Notifications and Certificates Group TEL 0246(22)7447
9	<input type="checkbox"/> Those who received a medical expense subsidy (Medical Care for Premature Babies / Medical Aid for Children with Disabilities / Treatment of Specific Paediatric Chronic Diseases)	Return of Medical Care Certificate and Notification of Loss of various eligibility requirements etc.	Medical Care Certificate	Children and Families Div., Maternal and Child Health Sec. (in the General Health and Welfare Centre) TEL 0246(27)8597
10	<input type="checkbox"/> Those who are receiving Child Allowance	Notification of Termination ※You must reapply for eligibility at the government office of your new address.		Citizens' Welfare Div. in each Branch Office / Each regional Health and Welfare Centre etc.
11	<input type="checkbox"/> Those who received Child Support Allowance or Special Child Support Allowance	Notification of Change of Address	Child Support Allowance Certificate or Special Child Rearing Allowance Certificate	Taira TEL 0246(22)7457(14~16) TEL 0246(22)1163 (except the above) Onahama TEL 0246(54)2111 Nakoso / Tabito TEL 0246(63)2111 Joban / Tono TEL 0246(43)2111 Uchigo / Yoshima / Miwa TEL 0246(27)8690 Yotsukura / Hisanohama-Ohisa TEL 0246(32)2114 Ogawa / Kawamae TEL 0246(83)1329
12	<input type="checkbox"/> Those who receive the Medical Expense Subsidy for Infants or Toddlers or the Medical Expense Subsidy for Children	Return of the Certificate of Medical Expense Subsidy for Infants or Toddlers, or the Certificate of the Medical Expense Subsidy for Children	Certificate of the Medical Expense Subsidy for Infants or Toddlers, or Certificate of the Medical Expense Subsidy for Children	
13	<input type="checkbox"/> Those receiving other services	Please consult with the division in charge		

☆ Depending on the situation of the person, required documents might be different. Please consult the section in charge in advance.

※1 1 type of photo ID card such as a Driver's Licence or 2 types of non-photo ID such as a Health Insurance Card issued by a public institution. Please ask each section for details.

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Procedures for Welfare

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
Those who have a disability				
14	<input type="checkbox"/> Those who have a Physical Disability Certificate, Intellectual Disability Certificate or Mental Disability Certificate	Please notify your change of address at the government offices of your new place of residence		Citizens' Welfare Sec. in each City Branch Office / Each regional Health and Welfare Centre etc. ※Refer to the service counter on the previous page
15	<input type="checkbox"/> Those who have a Medical Expense Certificate	Return of Medical Expense Certificate	Medical Expense Certificate	
16	<input type="checkbox"/> Those who receive other services	Please consult with the division in charge		
Those who have a Long-Term Care Insurance Card				
17	<input type="checkbox"/> Everyone	Return of Long-Term Care Insurance Card etc.	Long-Term Care Insurance Card etc.	Citizens' Service Div./ Each City Branch Office / Citizens' Service Centre Notifications and Certificates Group TEL 0246(22)7447
18	<input type="checkbox"/> Those who receive Long-Term Assistance/Care Accreditation or Long-Term Care Insurance	Issuance of Certificate of Eligibility		
Those who received the Medical Expense Certificate for Intractable Diseases				
19	<input type="checkbox"/> Those who will move to other prefectures	Return of Medical Expense Certificate after completing procedures at the government offices of your new place of residence	Medical Expense Certificate / Personal Seal	Public Health Centre, Community Health Div., Health Advisory Sec. TEL 0246(27)8594
20	<input type="checkbox"/> Those who will move to other cities, towns or villages within the prefecture.	Please notify your change of address at the government offices of your new place of residence		
21	<input type="checkbox"/> Those who receive other payments / certificates etc.	Please submit documentation to change your registration details at the government offices of your new place of residence		

Other Procedures

	Those who need to submit documentation	Required Procedures	Required Documents	Service Counter for Procedures and Inquiries
22	<input type="checkbox"/> Those who own a dog	Please submit documentation to change the registration of your dog at the government offices of your new place of residence	Iwaki City Dog Tag	
23	<input type="checkbox"/> Those who need to dispose of large pieces of garbage	Disposal of Large Garbage	Please consult with the division in charge	Cleaning Administrative Office TEL 0246(56)7963
24	<input type="checkbox"/> Those who own a 50cc-125cc motorcycle or small-sized special purpose motor vehicle	Notification of Vehicle Disposal	Number Plates, Certificate of Number Plate Issuance /	Municipal Tax Div. / Each Tax Office etc. TEL 0246(22)7428
25	<input type="checkbox"/> Those who received a Tax Notice for Fixed Asset Tax / City Planning Tax	Procedure for Change of Mailing Address for Tax Notice	Please consult with the Div. in charge. (You can download the notification forms from Iwaki City's Official Website.)	Property Tax Div. / Each Tax Office etc. Depreciable Assets Sec. TEL 0246(22)7434 Land Sec. TEL 0246(22)7430,7431 Housing Sec. TEL 0246(22)7432,7433
26	<input type="checkbox"/> Those who will stop using their household water	Cancellation of Water Service	Please contact the Customer Service Centre for Iwaki City Water Rates	Customer Service Centre for Iwaki City Water Rates TEL 0246(22)9300
27	<input type="checkbox"/> Those who have Stable Iodine	Return of Stable Iodine for Household Use	Stable Iodine	Public Health Centre, General Affairs Div., Radiation Health Management Centre TEL 0246 (27) 8562
28	<input type="checkbox"/> Those who use the City Cemetery (at Minami-shirado / Azumada)	Change of Address / Assignment of a Proxy	Please consult with the division in charge	Minami-shirado Cemetery: Citizens' Affairs Div. TEL 0246(22)7446 Azumada Cemetery: Nakoso Branch Office, Citizens' Service Div., Health and Hygiene Sec. TEL 0246(63)2111

☆ Depending on the situation of the person, required documents might be different. Please consult the section in charge in advance.

☆ To have your mail forwarded to a new address, please inquire and submit your change of address to the nearest Post Office.